HAWTHORNE PUBLIC SCHOOLS HAWTHORNE, NEW JERSEY

Tuesday, April 9, 2019
Regular Meeting – 7:00 P.M.
At Lincoln Middle School
This Meeting is Being Recorded

MEETING CALLED TO ORDER:

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

Time: 7:01 p.m.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and The Bergen Record and filed with the Clerk of the Borough of Hawthorne.

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Alex Clavijo		X	
Abigail Goff	X		
Anthony Puluse	X		
Bruce Reicher	X		
Tania Sanford	X		
Mike Sciarra	X		
Marco Totaro	X		
Louis B. Turco		X	
Michael Doyle	X		

Also Present: Richard A. Spirito, Superintendent of Schools

Trude Engle, Business Administrator/Board Secretary

And approximately 47 members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, sign in, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to

any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY: None

APPROVAL OF MINUTES:

March 12, 2019 - Regular Meeting – Public & Private

Minutes – Moved by Ms. Sanford, seconded by Mr. Puluse

Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle

Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Totaro

Nays - None Abstain - None

Absent - Mr. Turco, Mr. Clavijo

CORRESPONDENCE: None

REPORTS:

- A. Student Council Representative's Report Ms. Fitter's report was read by Mr. Spirito in Ms. Fitter's absence (see attached report)
- B. Superintendent's Report Richard A. Spirito
 - Hawthorne High School Peer Leaders Public Service Announcement
 - Lincoln Middle School STEM and Respect Program
 - Congratulations to the 57 students inducted into National Honor Society
 - Geometry students Pasta Bridge Project Winning bridge held 660 lbs.
 - Shark Tank Event April topic is candy
 - Budget Hearing is scheduled for April 29
 - Board of Education Youth Night is May 7

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. Approval of Field Trips

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	4/9/19	ARCH (Life Skills)	Liberty Science Center	HPS	\$0.00	
HHS	4/29/19	Spanish Club	Dance Design Studio/Juancy Café	HPS	\$30.00	
LMS	5/3/19	ARCH	Game Cave	Walking	\$8.00	
WS	5/9/19	First Grade	Farmstead Estate	HPS	\$6.00	PTO \$6.00
JS	5/13/19	Kindergarten Classes	Memorial Auditorium – MSU	HPS	\$8.05	PTO \$5.00
HHS	5/23/19	Studio Art/Adv Media Art	Highline Park & Whitney Museum	D&M	\$35.00	
HHS	5/23/19	Precalculus & Calculus	Six Flags Great Adventure	Durham	\$50.00	
RS	6/3/19	Fifth Grade	American Museum of National History	Academy	\$15.50	

School	Date	Group	Group		Cost Per Student	Outside Funding
WS		Enrichment Path/Path				
/RS	6/3/19	Plus – Grade 4	Jefferson School	HPS	\$0.00	
JS	6/5/19	Second Grade	The Gagasphere	HPS	\$28.00	PTO \$10.00
	6/6/19					Municipal
LMS	6/7/29	7 th Grade Class	Nyoda Hills	First Student	\$10.00	Alliance
JS/RS/						
WS	6/7/19	Enrichment – Path – Gr. 5	HHS	HPS	\$0.00	
TH	6/11/19	Bear Cave Students	Manasquan Beach	HPS	\$0.00	
				Jordan Trans		
RS	6/12/19	First Grade	Turtle Back Zoo	and HPS	\$0/00	PTO \$10.00
	7/22/19 -		Write on Sports			
LMS	8/2/19	6 th and 7 th grade Students	Montclair State University	HPS	\$0.00	
	4/3/20 -			World		
HHS	4/7/20	Marching Band	Nashville, TN	Strides	\$1,200.00	Fundraising
	4/2 or 3,					Ü
	2020 –					
	April 11					
	or 12,	Spanish Honor Society –	Spain – Madrid, Toledo, Granada,	HPS to		
HHS	2020	IIIH, IVH, AP Students	Costa del Sol, Seville, & Cordoba	Airport	\$3,700.00	

- CI-2. Approval of contract with St. Clare's Hospital to provide bedside instruction for Hawthorne resident student (file #040119) at a rate of \$55.00 per hour for 5 hours of instruction per week commencing April 3, 2019.
- CI-3. Approval of home instruction for Hawthorne resident pupil as follows:
 - a. Student (file #040219) Instruction starting date: 3/20/19 Home Instructors Educere
- CI-4. Approval of agreement with Northern Region Educational Services Commission for speech services and occupational therapy services at a rate of \$95.00 per hour for each service for Hawthorne resident students requiring this service during the 2018-2019 school year.
- CI-5. Approval of the revised school calendar for the 2018-2019 school year.
- CI-6. Approval of Job Description for Supervisor of Science, Technology, Engineering and Mathematics (STEM).

CI-33. Approval of Field Trips

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	4/16/19	ARCH (Life Skills)	Van Saun Park	HPS	\$8.16	
LS	4/30/19	ARCH students	Gro Rite	HPS	\$30.00	

CI-1-6, CI-33 – Moved by Ms. Goff, seconded by Ms. Sanford

Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Totaro

Ms. Goff, Mr. Sciarra, Mr. Puluse

Nays - None Abstain - None

Absent - Mr. Turco, Mr. Clavijo

PERSONNEL: Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-7.	Karen Lawton; Milana Rozentsvit	Hire	Part Time Paras Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	Upon Completio n of Criminal History Review	6/21/19	Part Time Para Appointments
P-8.	Kerri Casey	Leave	Teacher of the Handicapped	n/a	n/a	JS	5/31/19	11/30/19	Approval of Maternity Leave, Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act, and Child Rearing Leave
P-9.	Carly Marut	Hire	Speech Language Specialist	M+15 /10	Pro-rated on the basis of an annual salary of \$67,180	District	Upon Completio n of Criminal History Review	6/30/19	To Fill a Vacancy Created by the Resignation of Jennifer Hartman
P-10.	Lara Atieh	Resign	Part Time Para	n/a	n/a	LMS	4/1/19	Last Day 4/1/19	Resignation as PT Para. Remaining on Substitute List
P-11.	Amy Phiefer	Appoint	Substitute Teacher in the SACC Program As Needed	n/a	\$25.19 per hour No Benefits	JS/RS/ WS	4/10/19	6/21/19 or Last Day for Students	Substitute Teacher in the School Age Child Care Program
P-12.	Angelo D'Alia	Hire	Sub Custodian	n/a	\$13.00 per hour No Benefits	District	Upon Completio n of Criminal History Review	6/30/19	Hire

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-13.	Lisa Fleming; Melanie Van Houten	Extra Duty	Evening Parent Math Presentations	n/a	\$200.00 per employee Pro-rated	WS	TBD	n/a	Evening Parent Math Presentation Paid from Title I Funds
P-14.	Chelsea Perrone	Adjust	BSI Teacher	BA/3	on the basis of an annual salary of \$53,270	RS	4/10/19	6/30/19	Increase in F.T.E. from 0.6 to 1.0 paid through Title I Funds
P-15.	Debra Liga	Adjust	BSI Teacher	BA/7	Pro-rated on the basis of an annual salary of \$56,630	WS	4/10/19	6/30/19	Increase in F.T.E. from 0.5 to 1.0 with partial funding through Title I Funds
P-16.	Donna Hartmann	ОТ	Administrative Assistant	n/a	\$44.37 per hour	HHS	3/27/19	3/27/19	To Assist at High School Guidance College Fair Chaperone for
P-17.	Kathleen Huffman	Extra Duty	Chaperone Track Meet	n/a	\$33.66/hr.	HHS	4/6/19	4/6/19	student (file # 040319)
P-18.	Barbara Kettell	Extra Duty	Chaperone LMS Dance	n/a	\$33.66/hr.	LMS	3/15/19	3/15/19	Chaperone for student (file # 040419)
P-19.	Tyler Ten Kate	Extra Duty	Chaperone LMS Dance	n/a	\$33.66/hr.	LMS	3/15/19	3/15/19	Chaperone for students (file # 040519 and #040619)
P-20.	Amie Ingunza	Extra Duty	Chaperone Art Club	n/a	\$33.66/hr.	HHS	3/14/19	3/14/19	Chaperone for student (file # 040719)
P-21.	Mallory Noordeloos	Appoint	Long Term Substitute Teacher of Math	BA/1	\$95/day while teacher is on payroll then \$265/ day No Benefits	ннѕ	4/19/19 or sooner	Upon the Return of the Regular Teacher	To Fill a Vacancy Created by the Maternity Leave, Federal/State Family Leave of Absence of Amy Tanis
P-22.	Michelle Sontag	Hire	Teacher of Physics for the 2019-2020 SY	B+15/ 11A	\$70,420	HHS	9/1/19	6/30/20	To Fill a Vacancy Created by the Retirement of Michael Davidson

* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.

P-23. Approval of the following persons to serve as substitute teachers in the Hawthorne Public School District for the 2018-2019 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that they remain on call to serve as daily substitute teachers as the need may arise for which they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of these individuals are subject to the

determination of the administration as to when they are needed.

Ahmed, Nileema	Gastaldi, Sara	Kozrosh, Allan
De Marco, Denise	Stanczak, Megan	Kalogianni, Alexis

P-24. Acceptance of the following student to complete her student field experience in education in the Hawthorne Public School District during the 2019-2020 school year. This placement is subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history check is not completed this placement is subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this student is also approved as a substitute teacher in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Туре	Subject Area	Coop. Teacher	Loc
Ajami, Caroline	WPU	Practicum	Elementary	Mrs. Sico	RS

P-7-24 – Moved by Ms. Goff, seconded by Ms. Sanford

Aves - Ms. Sanford, Mr. Reicher, Mr. Doyle, Ms. Goff, Mr. Sciarra

Mr. Totaro, Mr. Puluse

Nays - None Abstain - None

Absent - Mr. Turco, Mr. Clavijo

FINANCE AND ADMINISTRATION:

Tania Sanford, Chairperson

ACCEPTANCE OF DONATIONS:

- A. Acceptance of a donation of \$12,000.00 from Atlantic Stewardship Bank for the purchase of security strobe lights.
- B. Acceptance of a donation of \$2,800.00 from Robert Pasquale for the HHS Math Club for the roller coaster projects. These funds were processed through the HHS Student Activities Account.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-25. Acceptance of the Secretary's and Treasurer's Report for March 2019.
- F-26. Approval to make the necessary transfers for the period March 1, 2019 through March 31, 2019, for the budget year 2018-2019 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-27. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.
- F-28. Award of contract to Apple, Inc. through Educational Services Commission of New Jersey (ESCNJ) Bid # MRESC 15/16-69-Apple for computers in the amount of \$50,940.00.
- F-29. Award of contract to CDW-G through Educational Services Commission of New Jersey #ESCNJ 18/19-03 for switches in the amount of \$64,490.43.

F-30. Award of contract to CDW-G through Educational Services Commission of New Jersey #MRESC IFB 15/16-11 NJ State approved co-op #65MCE (15/16-11) for switches in the amount of \$78,765.65.

F-25-30 - Moved by Ms. Sanford, seconded by Mr. Sciarra

Ayes - Ms. Sanford, Mr. Reicher, Mr. Totaro, Mr. Doyle

Ms. Goff, Mr. Sciarra, Mr. Puluse

Nays - None Abstain - None

Absent - Mr. Turco, Mr. Clavijo

<u>CLAIMS:</u> <u>Mike Sciarra</u>

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-31. Approval of April 2019 Bill List.

It is recommended that the Board approve the bill list for the month of April 2019.

CL-31 - Moved by Mr. Sciarra, seconded by Ms. Sanford

Ayes - Ms. Sanford, Mr. Reicher, Mr. Totaro, Mr. Doyle

Ms. Goff, Mr. Sciarra, Mr. Puluse

Nays - None Abstain - None

Absent - Mr. Turco, Mr. Clavijo

BUILDINGS AND GROUNDS:

Mike Sciarra, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-32. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
HS Baseball Field	Sundays, 4/7/19 – 7/26/19	Hawthorne Baseball/Softball
	Time TBD	Association
		Baseball Games
	*Notes: 1. Coordinate with Ricky	
	Grofsick & Coach Passero	
	2. Only if field is in playable condition	
HS Baseball Field	Sundays 4/1/19 – 9/7/19	Hawthorne Chicos
	9:00 a.m. to 2:00 p.m.	Baseball Games
	*Notes: 1. Coordinate with HBSA &	
	Coach Passero 2. Only if field in	
	playable condition	
Room 123	Mondays	Hawthorne Baseball/Softball
	4/15/19, 5/6/19, and 5/20/19	<u>Association</u>
	8:00 p.m. to 9:30 p.m.	General Membership Meeting
HS Field	Saturday, May 4, 2019	Hawthorne Lacrosse
	2 p.m. after HBGC Track to 6:00 p.m.	Games
	_	

Facilities	Date and Times	Applicant
	Note: Time may have to change	
	pending home County Tournament	
	game for Baseball	
Auditorium and	Monday, June 24, 2019	Dance Arts
Room 123	Thursday, June 27, 2019	Rehearsal and Dance Recital
	6:00 p.m. to 9:00 p.m.	

BG-34. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Rm 123	Mondays, 4/15/19, 5/6/19 and 5/20/19	Hawthorne Baseball/Softball
	Time TBD	<u>Association</u>
		General Membership Meeting
	8:30 pm to 9:30 pm	

BG-35. Award of transportation contract to the Northern Region Educational Servies Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

			# of		
ROUTE			Stude	Cost +	
#	School	Contractor	nts	Surcharge	Dates
F410	PG Chambers	Omar Trans.	1	\$12,000.00 + 360.00	4/1/19-June 2019
	Holmstead				
F412	School	D&J Transport	1	\$6,027.00 + 180.81	4/1/19-June 2019

BG-32, BG-34-35 – Moved by Mr. Sciarra, seconded by Mr. Puluse

Ayes - Ms. Sanford, Mr. Reicher, Mr. Totaro, Mr. Doyle

Ms. Goff, Mr. Sciarra, Mr. Puluse

Nays - None Abstain - None

Absent - Mr. Turco, Mr. Clavijo

COMMITTEE AND LIAISON REPORTS:

COMMITTEECHAIRPERSONNegotiationsAlex ClavijoNo Report

Ms. Goff reported on the following items:

- LMS Respect Program
- LMS Stem Program
- High school peer leaders public service announcements
- Dibels Assessment
- New STEM course High School
- STEM Supervisor

- NJSLA graduation requirements
- 2018/2019 revised calendar
- Two high school teams are going to competition
- Bear Cave location
- RTI Module

Policy......Abigail Goff No Report

HEF/SEPAC/PTOs......Anthony Puluse

Mr. Puluse reported on the following items:

- SEPAC May 5 Color Run; pull-tab collection continues at schools and libraries; A free webinar will be offered on April 10 for siblings of children with disabilities.
- HEF Food Truck Festival is May 19

Family Engagement...... Anthony Puluse No Report

Buildings & Grounds.......Mike Sciarra

Mr. Sciarra reported on the following items:

- Replacing carpet and painting Board Office
- New bus purchase
- Painting at middle school
- Installation of strobe lights during April break
- Bear Cave
- Track pole vault area

Ms. Sanford reported on the following items:

- 2019/2020 budget approved by County office
- Televised budget hearing scheduled for April 29 at 7:00 p.m.
- Revised calendar
- New bus
- Student accident insurance policy (not offered)
- Door replacement

Legislative Tania Sanford No Report

Mr. Totaro reported on the last meeting:

- Mayor Goldberg congratulated this year's Passaic County poster contest winners
- Hawthorne achieves silver level certification from Sustainable New Jersey

Referendum Mike Doyle

Mr. Doyle reported on the following items:

- Attending referendum workshop hosted by NJSBA
- Committee met on April 8
- Video presentation will be shared with the Board Solutions Architect will be in attendance
- Referendum Slogan: "Bringing Our Schools and Our Children Into 21st Century"

PCSBA Louis B. Turco No Report

PUBLIC BE HEARD:

Mr. Alkes had questions concerning the referendum. He also shared that his son attends the Bear Cave program which is a very positive experience but is concerned about next year when there is an increase in students. He also questioned if the District could offer electives in the 10th grade for EMT or firefighting.

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

Mr. Sciarra encouraged all to attend the high school performance of "Bye Bye Birdie"

Mr. Reicher commented that the referendum will give us the ability to have 1:1 at the middle school and high school. He also suggested that notifications be sent to parents that events such as the Pasta Bridge Challenge and Shark Tank are available on YouTube.

Ms. Sanford commented on the Pasta Bridge Challenge on YouTube

Mr. Puluse suggested the Pasta Bridge Challenge and Shark Tank also be available on the website. He also reminded the Board that the middle school drama production of "Annie 2" is Friday, April 12.

Mr. Doyle attended the National Honor Society Induction Ceremony and congratulated new inductees.

NEW BUSINESS: None

OLD BUSINESS: None

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) A collective bargaining agreement and/or negotiations related to it
- 5) A matter involving the purchase, lease or acquisition of real property with public funds
- 6) Protection of public safety and property and/or investigations of possible violations or violations of law
- 7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) Specific prospective or current employees unless all who could be adversely affected request an

open session

9) Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

MOTION TO GO INTO PRIVATE SESSION:

At 8:10 p.m. Mr. Puluse moved the board go into executive session, seconded by Ms. Goff

Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Totaro,

Ms. Goff, Mr. Sciarra, Mr. Puluse

Nays - None Abstain - None

Absent - Mr. Clavijo, Mr. Turco

MOTION TO EXIT FROM PRIVATE SESSION:

At 8:40 p.m. Ms. Sanford moved the board exit executive session, seconded by Mr. Sciarra

Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle

Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Totaro

Nays - None Abstain - None

Absent - Mr. Clavijo, Mr. Turco

MOTION TO ADJOURN:

At 8:40 p.m. Mr. Sciarra moved the board adjourn, seconded by Mr. Totaro

Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle

Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Totaro

Nays - None Abstain - None

Absent - Mr. Clavijo, Mr. Turco

Respectfully submitted,

Trude Engle Board Secretary