HAWTHORNE PUBLIC SCHOOLS HAWTHORNE, NEW JERSEY

Tuesday, April 9, 2019 Regular Meeting – 7:00 P.M. At Lincoln Middle School This Meeting is Being Recorded

MEMBERS OF THE BOARD Michael Doyle, President Alex Clavijo, Vice President

Abigail Goff
Anthony Puluse
Bruce Reicher
Tania Sanford
Mike Sciarra
Marco Totaro
Louis B. Turco

Richard A. Spirito, Superintendent of Schools Trude Engle, Business Administrator/Board Secretary

Next Meeting
April 29, 2019 at 7:00 P.M.
Televised Budget Presentation
Municipal Council Meeting Room

MEETING CALLED TO ORDER:

Time:	
I IIIIC.	

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

(Fight for Front Curr)			
ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Alex Clavijo			
Abigail Goff			
Anthony Puluse			
Bruce Reicher			
Tania Sanford			
Mike Sciarra			
Marco Totaro			
Louis B. Turco			
Michael Doyle			

Also Present: Richard A. Spirito, Superintendent of School	Also Present:	Richard A.	Spirito,	Superintend	dent of School
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Trude Engle, Business Administrator/Board Secretary And approximately _____ members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, sign in, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

March 12, 2019 - Regular Meeting – Public & Private

Board of Education Roll Call Vote

	Mr.	Mrs.	Mr.	Mr.	Mrs.	Mr.	Mr.	Mr.	Mr.
	<u>Clavijo</u>	Goff	Puluse	Reicher	Sanford	<u>Sciarra</u>	<u>Totaro</u>	<u>Turco</u>	Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:

REPORTS:

- A. Student Council Representative's Report Elizabeth Fitter
- B. Superintendent's Report Richard A. Spirito
 - Hawthorne High School Peer Leaders Public Service Announcement
 - Lincoln Middle School STEM and Respect Program

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. Approval of Field Trips

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	4/9/19	ARCH (Life Skills)	Liberty Science Center	HPS	\$0.00	
HHS	4/29/19	Spanish Club	Dance Design Studio/Juancy Café	HPS	\$30.00	
LMS	5/3/19	ARCH	Game Cave	Walking	\$8.00	
WS	5/9/19	First Grade	Farmstead Estate	HPS	\$6.00	PTO \$6.00
JS	5/13/19	Kindergarten Classes	Memorial Auditorium – MSU	HPS	\$8.05	PTO \$5.00
HHS	5/23/19	Studio Art/Adv Media Art	Highline Park & Whitney Museum	D&M	\$35.00	
HHS	5/23/19	Precalculus & Calculus	Six Flags Great Adventure	Durham	\$50.00	
RS	6/3/19	Fifth Grade	American Museum of National History	Academy	\$15.50	
WS		Enrichment Path/Path				
/RS	6/3/19	Plus – Grade 4	Jefferson School	HPS	\$0.00	
JS	6/5/19	Second Grade	The Gagasphere	HPS	\$28.00	PTO \$10.00
LMS	6/6/19 6/7/29	7 th Grade Class	Nyoda Hills	First Student	\$10.00	Municipal Alliance
JS/RS/ WS	6/7/19	Enrichment – Path – Gr. 5	HHS	HPS	\$0.00	
TH	6/11/19	Bear Cave Students	Manasquan Beach	HPS	\$0.00	
RS	6/12/19	First Grade	Turtle Back Zoo	Jordan Trans and HPS	\$0/00	PTO \$10.00
	7/22/19 –		Write on Sports			
LMS	8/2/19	6 th and 7 th grade Students	Montclair State University	HPS	\$0.00	
HHS	4/3/20 -	Marching Band	Nashville, TN	World	\$1,200.00	Fundraising

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
	4/7/20			Strides		
	4/2 or 3,					
	2020 -					
	April 11					
	or 12,	Spanish Honor Society –	Spain – Madrid, Toledo, Granada,	HPS to		
HHS	2020	IIIH, IVH, AP Students	Costa del Sol, Seville, & Cordoba	Airport	\$3,700.00	

- CI-2. Approval of contract with St. Clare's Hospital to provide bedside instruction for Hawthorne resident student (file #040119) at a rate of \$55.00 per hour for 5 hours of instruction per week commencing April 3, 2019.
- CI-3. Approval of home instruction for Hawthorne resident pupil as follows:
 - a. Student (file #040219) Instruction starting date: 3/20/19 Home Instructors Educere
- CI-4. Approval of agreement with Northern Region Educational Services Commission for speech services and occupational therapy services at a rate of \$95.00 per hour for each service for Hawthorne resident students requiring this service during the 2018-2019 school year.
- CI-5. Approval of the revised school calendar for the 2018-2019 school year.
- CI-6. Approval of Job Description for Supervisor of Science, Technology, Engineering and Mathematics (STEM).

Board of Education Roll Call Vote

	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. <u>Sanfor</u>	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL: Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-7.	Karen Lawton; Milana Rozentsvit	Hire	Part Time Paras Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per	District	Upon Completio n of Criminal History	6/21/19	Part Time Para Appointments

							40	ıte	
#	e e	uo	tion	ree	L.	100	Effective Date	e Da	Reason/ Account
Item #	Name	Action	Position	Degree /Step	Salary	School	Effec Date	Notice Date or Term. Date	Reas
					day No Benefits		Review		
					Delicitis				
									Approval of
									Maternity Leave, Federal/State
									Family Leave of
									Absence in accordance with
			Teacher of						the Federal/State Family Leave
P-8.	Kerri Casey	Leave	the Handicapped	n/a	n/a	JS	5/31/19	11/30/19	Act, and Child Rearing Leave
1-0.	Keni Casey	Leave	Trandicapped	11/α	Pro-rated	35	Upon	11/30/17	Rearing Leave
					on the basis of an		Completio n of		To Fill a Vacancy
			Speech Language	M+15	annual salary of		Criminal History		Created by the Resignation of
P-9.	Carly Marut	Hire	Specialist	/10	\$67,180	District	Review	6/30/19	Jennifer Hartman
			Part Time					Last Day	Resignation as PT Para. Remaining
P-10.	Lara Atieh	Resign	Para Substitute	n/a	n/a	LMS	4/1/19	4/1/19	on Substitute List Substitute
			Teacher in the SACC		\$25.19 per hour			6/21/19 or Last	Teacher in the School Age
			Program	,	No	JS/RS/		Day for	Child Care
P-11.	Amy Phiefer	Appoint	As Needed	n/a	Benefits	WS	4/10/19 Upon	Students	Program
					\$13.00 per		Completio n of		
			Sub		hour		Criminal		
P-12.	Angelo D'Alia	Hire	Custodian	n/a	No Benefits	District	History Review	6/30/19	Hire
									Evening Parent Math
	Lisa Fleming; Melanie	Extra	Evening Parent Math		\$200.00 per				Presentation Paid from Title
P-13.	Van Houten	Duty	Presentations	n/a	employee	WS	TBD	n/a	I Funds
					Pro-rated on the				Increase in
					basis of an annual				F.T.E. from 0.6 to 1.0 paid
P-14.	Chelsea Perrone	Adjust	BSI Teacher	BA/3	salary of \$53,270	RS	4/10/19	6/30/19	through Title I Funds
1 14.	Terrone	7 Kujust	DOI TEUCHEI	Divis	Pro-rated	KS	4/10/17	0/30/17	Increase in
					on the basis of an				F.T.E. from 0.5 to 1.0 with
					annual salary of				partial funding through Title I
P-15.	Debra Liga	Adjust	BSI Teacher	BA/7	\$56,630	WS	4/10/19	6/30/19	Funds
									To Assist at High School
P-16.	Donna Hartmann	OT	Administrative Assistant	n/a	\$44.37 per hour	HHS	3/27/19	3/27/19	Guidance College Fair
	Kathleen	Extra	Chaperone					-	Chaperone for student
P-17.	Huffman	Duty	Track Meet	n/a	\$33.66/hr.	HHS	4/6/19	4/6/19	(file # 040319)
	Barbara	Extra	Chaperone						Chaperone for student
P-18.	Kettell Tyler Ten	Duty Extra	LMS Dance Chaperone	n/a	\$33.66/hr.	LMS	3/15/19	3/15/19	(file # 040419) Chaperone for
P-19.	Kate	Duty	LMS Dance	n/a	\$33.66/hr.	LMS	3/15/19	3/15/19	students

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
									(file # 040519 and #040619)
P-20.	Amie Ingunza	Extra Duty	Chaperone Art Club	n/a	\$33.66/hr.	HHS	3/14/19	3/14/19	Chaperone for student (file # 040719)
P-21.	Mallory Noordeloos	Appoint	Long Term Substitute Teacher of Math	BA/1	\$95/day while teacher is on payroll then \$265/ day No Benefits	HHS	4/19/19 or sooner	Upon the Return of the Regular Teacher	To Fill a Vacancy Created by the Maternity Leave, Federal/State Family Leave of Absence of Amy Tanis
P-22.	Michelle Sontag	Hire	Teacher of Physics for the 2019- 2020 SY	B+15/ 11A	\$70,420	HHS	9/1/19	6/30/20	To Fill a Vacancy Created by the Retirement of Michael Davidson

^{*} All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.

P-23. Approval of the following persons to serve as substitute teachers in the Hawthorne Public School District for the 2018-2019 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that they remain on call to serve as daily substitute teachers as the need may arise for which they will be compensated \$95.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$47.50, no benefits. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of these individuals are subject to the determination of the administration as to when they are needed.

Ahmed, Nileema	Gastaldi, Sara	Kozrosh, Allan
De Marco, Denise	Stanczak, Megan	Kalogianni, Alexis

P-24. Acceptance of the following student to complete her student field experience in education in the Hawthorne Public School District during the 2019-2020 school year. This placement is subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history check is not completed this placement is subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this student is also approved as a substitute teacher in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Туре	Subject Area	Coop. Teacher	Loc
Ajami, Caroline	WPU	Practicum	Elementary	Mrs. Sico	RS

	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Clavijo	Mrs. Goff	Mr. Doyle
Motion									
Aye									
Aye Nay									
Abstain									

Absent	
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FINANCE AND ADMINISTRATION:

Tania Sanford, Chairperson

ACCEPTANCE OF DONATIONS:

- A. Acceptance of a donation of \$12,000.00 from Atlantic Stewardship Bank for the purchase of security strobe lights.
- B. Acceptance of a donation of \$2,800.00 from Robert Pasquale for the HHS Math Club for the roller coaster projects. These funds were processed through the HHS Student Activities Account.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-25. Acceptance of the Secretary's and Treasurer's Report for March 2019.
- F-26. Approval to make the necessary transfers for the period March 1, 2019 through March 31, 2019, for the budget year 2018-2019 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-27. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.
- F-28. Award of contract to Apple, Inc. through Educational Services Commission of New Jersey (ESCNJ) Bid # MRESC 15/16-69-Apple for computers in the amount of \$50,940.00.
- F-29. Award of contract to CDW-G through Educational Services Commission of New Jersey #ESCNJ 18/19-03 for switches in the amount of \$64,490.43.
- F-30. Award of contract to CDW-G through Educational Services Commission of New Jersey #MRESC IFB 15/16-11 NJ State approved co-op #65MCE (15/16-11) for switches in the amount of \$78,765.65.

Board of Education Roll Call Vote

	Mr.	Mrs.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mr.
	Reicher	Sanford	<u>Sciarra</u>	<u>Totaro</u>	<u>Turco</u>	<u>Clavijo</u>	<u>Goff</u>	Puluse	Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

<u>CLAIMS:</u> <u>Mike Sciarra</u>

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-31. Approval of April 2019 Bill List.

It is recommended that the Board approve the bill list for the month of April 2019.

	Mrs.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mr.	Mr.
	Sanford	<u>Sciarra</u>	<u>Totaro</u>	Turco	<u>Clavijo</u>	<u>Goff</u>	Puluse	Reicher	Doyle
Motion									
Aye									

Nay					
Abstain					
Absent					

BUILDINGS AND GROUNDS:

Mike Sciarra, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-32. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
HS Baseball Field	Sundays, 4/7/19 – 7/26/19	Hawthorne Baseball/Softball
	Time TBD	<u>Association</u>
		Baseball Games
	*Notes: 1. Coordinate with Ricky	
	Grofsick & Coach Passero	
	2. Only if field is in playable condition	
HS Baseball Field	Sundays 4/1/19 – 9/7/19	Hawthorne Chicos
	9:00 a.m. to 2:00 p.m.	Baseball Games
	*Notes: 1. Coordinate with HBSA &	
	Coach Passero 2. Only if field in	
	playable condition	
Room 123	Mondays	Hawthorne Baseball/Softball
	4/15/19, 5/6/19, and 5/20/19	Association
	8:00 p.m. to 9:30 p.m.	General Membership Meeting
HS Field	Saturday, May 4, 2019	Hawthorne Lacrosse
	2 p.m. after HBGC Track to 6:00 p.m.	Games
	Note: Time may have to change	
	pending home County Tournament	
	game for Baseball	
Auditorium and	Monday, June 24, 2019	Dance Arts
Room 123	Thursday, June 27, 2019	Rehearsal and Dance Recital
	6:00 p.m. to 9:00 p.m.	

Board of Education Roll Call Vote

	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mr.	Mrs.	Mr.
	<u>Sciarra</u>	Totaro	Turco	<u>Clavijo</u>	Goff	Puluse	Reicher	Sanford	Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE AND LIAISON REPORTS:

<u>COMMITTEE</u>	<u>CHAIRPERSON</u>
Negotiations	Alex Clavijo
Curriculum & Instruction	5

Policy	Abigail Goff
HEF/SEPAC/PTOs	Anthony Puluse
Family Engagement	Anthony Puluse
Buildings & Grounds	Mike Sciarra
NJSBA	Mike Sciarra
Finance & Administration	Tania Sanford
Legislative	Tania Sanford
Council Liaison	Marco Totaro
Referendum	Louis B. Turco
PCSBA	Louis B. Turco

PUBLIC BE HEARD:

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

NEW BUSINESS:

OLD BUSINESS:

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) A collective bargaining agreement and/or negotiations related to it
- 5) A matter involving the purchase, lease or acquisition of real property with public funds
- 6) Protection of public safety and property and/or investigations of possible violations or violations of law
- 7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) Specific prospective or current employees unless all who could be adversely affected request an open session
- 9) Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

MOTION TO GO INTO PRIVATE SESSION:

	Mr.	Mr.	Mr.	Mrs.	Mr.	Mr.	Mrs.	Mr.	Mr.
	<u>Totaro</u>	Turco	<u>Clavijo</u>	<u>Goff</u>	Puluse	Reicher	Sanford	<u>Sciarra</u>	Doyle
Motion									
Aye									
Nay									

	Hawthorne Board	of Education -	-Regular Meeting -	- Tuesday.	April 9, 2019
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Abstain					
Absent					

MOTION TO EXIT FROM PRIVATE SESSION:

Board of Education Roll Call Vote

	Mr.	Mr.	Mrs.	Mr.	Mr.	Mrs.	Mr.	Mr.	Mr.
	<u>Turco</u>	<u>Clavijo</u>	<u>Goff</u>	Puluse	Reicher	<u>Sanford</u>	<u>Sciarra</u>	<u>Totaro</u>	Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

MOTION TO ADJOURN:

	Mr. Clavijo	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Sciarra	Mr. Totaro	Mr. Turco	Mr. Doyle
Motion									
Aye									
Nay									
Abstain									
Absent									

ADDENDUM

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-33. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	4/16/19	ARCH (Life Skills)	Van Saun Park	HPS	\$8.16	
LS	4/30/19	ARCH students	Gro Rite	HPS	\$30.00	

BUILDINGS AND GROUNDS:

Mike Sciarra, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-34. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Rm 123	Mondays, 4/15/19, 5/6/19 and 5/20/19	Hawthorne Baseball/Softball
	Time TBD	<u>Association</u>
		General Membership Meeting
	8:30 pm to 9:30 pm	

BG-35. Award of transportation contract to the Northern Region Educational Servies Commission, 45 Reinhardt Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
F410	PG Chambers	Omar Trans.	1	\$12,000.00 _+360.00	4/1/19-June 2019
E412	Holmstead	D&J	1	\$6,027.00 + 180.81	4/1/19-June 2019
F412	School	Traansport			